



RCN Curling Club Lounge Rental Contract for RCN Members

v. 2007.2

Name of member: _____

Date Required: _____ From: _____ To: _____

Purpose of gathering: _____

Number of people anticipated: _____

Food Service: None Snacks Sit-down meal for _____ persons

Food Handling on premises: None Warming / Cooling

NB: The club does not provide food; any food would be provided by the renter or their caterers.

Advance access required for setup / decoration? No Yes, _____ hours before

Nature of setup / decorations: _____

Special requirements for wine / spirits for dinner (subject to the Rates, Terms, and Conditions attached)

Item: – specify brand and quantity:

Other special requirements / arrangements:

Charges payable in advance of the event:

Wine / liquor purchased as special request (see T&C item 5)	
Charges for special arrangements specified above	
TOTAL:	

Total must be paid in full by no later than 5 business days prior to the rental date.

Agreement:

We, the undersigned, have read and agree to the rates, terms and conditions of rental as set forth in this agreement. We agree that the total amount specified above is for the items specified, and that if additional charges are incurred as specified in the terms and conditions, we will be responsible for them. The applicant further agrees to abide by the R.C.N. Curling Club rules and regulations.

The Directors of the R.C.N. Curling Club reserve the right to cancel this contract with at least 48 hours notice and to refund all advances made, without incurring any obligation on the part of the Directors.

This contract is hereby accepted this _____ day of _____ 20__.

Member: _____

For the RCN Curling Club: _____

Terms and Conditions

1. The rental agreement is for:
 - a. Use of the main lounge and side-lounge for the date and hours expressed above
 - b. Provision of bar services by the club
 - c. Use of the kitchen facilities by the renter or a caterer hired by the renter for cooling, warming, and serving food. Full food preparation and cooking on the premises is not permitted.
 - d. Access to the premises for setup; a maximum of 3 hours. The club makes all required tables and chairs available; the renter is responsible for setup and takedown.
 - e. Cleaning before and after the event. Note that this is basic cleaning; the renter is responsible for removing and disposing of any decorations brought in for the event. In the case this is not done, the renter will be charged for the removal at the rate of \$10 / hour.
 - f. Coffee urn will be provided on request.
2. Rental groups are not entitled to supply any alcoholic products, including liquor and beer, not purchased through the Club Bar.
3. Renters wanting a non-stocked alcoholic beverage for dinner may inform us in advance of the quantity and type required. The quantity must be reasonable for the number of diners. The club will purchase the requested wine and make it available at a price of \$3.00 per bottle above the purchase price. The following two conditions apply:
 - a. the renter is responsible for the full amount, regardless of the number of bottles actually served
 - b. all bottles provided in this manner, whether opened or not, must be left on the premises
4. The Club Manager or Bartender shall be in charge at all times.
5. Rental groups shall be held responsible for any breakages or damages to the club property.
6. Rental groups shall be responsible for injury to third parties, including any incurred through use of the kitchen facilities. The renter must ensure that any caterer employed is appropriately insured.
7. The premises must be vacated at or before the indicated time but shall not be later than 2:00 AM on the following day.
8. The premises, including the kitchen facilities, must be left in an orderly and clean condition. If they are not, the renter is responsible for a charge of \$10 / hour for a cleaner, minimum 3 hours.
9. The club will not be responsible for any lost, stolen, or damaged personal items, either in the club or on its property.